Courier Service

Have our couriers come to your office to pick up deposits or other banking transactions. The courier can safely transport a wide variety of items, most of which are available for same-day processing Monday through Friday on a daily or as-needed basis. It's an easy and convenient alternative to special trips to the bank or late-night drop-offs. Ask us if our Courier Service is available in your area.

About Our Courier Service

Our couriers pride themselves on exceptional client service and are able to pick up or deliver the following:

- Deposits
- Cash (\$2,000 or less)
- Loan payments
- · Personal banking and small change orders
- Documents
- Account instructions

Fast and Convenient

For the most timely processing of your deposits and other banking transactions, please schedule your Courier pick-ups with the following timing in mind:

- For morning pick up, delivery or cancellation, please contact us prior to 9:00 a.m.
- For afternoon pick up, delivery or cancellation, please contact us prior to 12:00 noon.
- All deposits picked up prior to 3:30 p.m. will receive same-day processing Monday through Friday.

Preparation

Please have your transactions ready for the courier when he/she arrives. All transactions must be placed in the tamper-resistant bags provided to you by our couriers. Our courier will record the bag serial number upon pick-up and will ask you to verify the information via signature. Please keep the bag tab and a copy of your deposit tickets for your records. Upon arrival, the bags will be opened and processed at our Banking offices under dual control. For your convenience, your receipts will be returned to you via our Courier Service on your next pick-up date.

To Schedule a Pick-Up

All pick-up and deliver requests can be scheduled by calling us at 231.348.9069. You may also schedule a pick-up by visiting tbonm.com/schedule-a-courier.asp.

To Cancel a Pick-Up

To cancel a previously scheduled Courier pick-up please call us at 231.348.9069. There is a \$5.00 fee for all no-call/no-deposit pick-ups.

Note: To speak with Jim Bricker, our Courier Coordinator, regarding additional questions or concerns, please call 231.348.9069.

Why choose The Bank of Northern Michigan? .

• Local, full-service independent bank • Consultants experienced in all aspects of cash management • Reliable, genuine, personalized service

• Customized solutions • Secure, proven technology • Hands-on implementation support



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